

MONEY COURSE CHECKSHEET

NAME _____ DATE STARTED _____

Purpose of Course: To establish the students control over his/her current money scene.

PRE REQUISITE: Basic Study Course.

Note: Study Tech. is to be used in full.

~~~~~

1. Study Chapter 2 of Problems of Work \_\_\_\_\_
2. Clay Demo "Confusion" \_\_\_\_\_
3. Fully Word Clear the following words and write up any misconceptions you had as regards them. Hand in any write ups to your supervisor: Use the Admin Dictionary and a standard dictionary in clearing the words:
  - a. Money \_\_\_\_\_
  - b. Finance \_\_\_\_\_
  - c. Credit \_\_\_\_\_
  - d. Economics \_\_\_\_\_
  - e. Economy \_\_\_\_\_
  - f. Debt \_\_\_\_\_
  - g. Debtor \_\_\_\_\_
  - h. Solvency \_\_\_\_\_
  - i. Insolvency \_\_\_\_\_
  - j. Viability \_\_\_\_\_
  - k. Cash \_\_\_\_\_
  - l. Cash Flow \_\_\_\_\_
  - m. Bankruptcy \_\_\_\_\_
  - n. Budget \_\_\_\_\_
  - o. Control (admin Dictionary only) \_\_\_\_\_
  - p. discipline \_\_\_\_\_
  - q. Flow \_\_\_\_\_
  - r. Inflow - outflow \_\_\_\_\_
  - s. Goal \_\_\_\_\_
  - t. Purpose \_\_\_\_\_
  - u. Need \_\_\_\_\_
  - v. Want \_\_\_\_\_
  - w. Desire \_\_\_\_\_
4. Study HCOPL "Money", Management series Vol.2, page 144 \_\_\_\_\_
5. a. Clay Demo what Money is \_\_\_\_\_

- b. Clay Demo how one gets money \_\_\_\_\_
- c. Clear and Clay Demo the word "Deliver" \_\_\_\_\_
- d. Clay Demo "produce *and* deliver *and* exchange" \_\_\_\_\_
- 6. Word clear the word "Morale" and write up how you can keep your morale up. Hand in to super. \_\_\_\_\_
- 7. Study HCOPL 3 Dec., 71 "Exchange", mgmt. Series Vol. 2, page 147 \_\_\_\_\_
- 8 Clay Demo. Exchange \_\_\_\_\_

~~~~~  
 NOTE: If False Data Stripping is required at this juncture or at any point of the course it is done at regular processing rates.
 ~~~~~

- 11. Study "Financial Planning Program No. 1" \_\_\_\_\_
- 11.a Keep diary for 1 month of all cash you spend \_\_\_\_\_
- 12. Do your own FP No. 1 and hand in to supervisor for validation or correction \_\_\_\_\_
- 13. Study "Cash/Bills Defined . Page 565 Vol mgmt vol 2 \_\_\_\_\_
- 14. Establish a Graph to graph your Cash/Bills ratio and start plotting your cash/bills \_\_\_\_\_
- 15.. Make an appointment with Don or Chris for a consultation \_\_\_\_\_
- 16. Consultation determines whether person now has control of "money" or not and recommends further action. (more data, Sessions on the subject , etc.) \_\_\_\_\_

## CONGRATULATIONS

## END OF CHECKSHEET

ADDENDUM: If you do have past bill credit collects that need handling study the following under Chris or Dons supervision.

- 1. Study "How to maintain Credit standing & Sovency" \_\_\_\_\_
- 2. Gather together and write up a list of all debts you have, the dates they were incurred - in order beginning with the oldest one first. \_\_\_\_\_

3. Establish a "Credit collect set aside" amount in your FP#1 and adjust your FP#1 accordingly.

---

4. Establish your date line payments per "How to maintain Credit standing & Solvency"

---

5. See Don or Chris for consultation

---

NOTE: If you find yourself in an Affluence, also see Don or Chris for a consultation. That's just as hard to handle as poverty.